

Dear Parents,

Welcome to Wylie West Early Childhood! We are excited about the upcoming school year and are glad to have you in our district. One of our goals is to help build a positive perception of school for your child as he/she begins their school career. We have an amazing team of staff who really care about your children. Our teachers are welcoming, and they are dedicated to ensuring that your student receives the best education in the beginning years.

The following information is to assist you in dropping off and picking up your child at the Early Childhood campus. Due to the large number of people dropping off their children, we ask you to drop your child off and leave as quickly as possible to help with traffic. We will continue to provide bus service to all students in our district.

**School hours for Pre-K and Kindergarten Students are 7:45 a.m.-3:10 p.m.**

Before 7:30, all students may be dropped off on the east side of the cafeteria. To help alleviate traffic congestion on the east side lane, **Pre-K students** will drop off in the circle drive on the north side of the building, **beginning at 7:30 a.m.** Kindergarten students should be dropped off on the east side of the cafeteria (white metal building). Kindergarten students will gather in the cafeteria, and Pre-K students will gather in the Pre-K hallway until time to enter the classrooms. **All students may report to the cafeteria for breakfast upon arrival.**

Students arriving **after 8:00 a.m.** will be required to check in at the main office facing Buffalo Gap Road. At this time, all exterior doors to the school will be locked except for the main entrance.

**Pre-K and Kindergarten Pickup**

After school pick-up for kindergarten students will be in our cafeteria (white metal building) on the east side of our campus **beginning at 3:00 p.m.**

Parents will line up using both lanes entering the horseshoe circle off Antilley Road, then be directed to form one line against the curb for pickup. Once the cars are parked against the curb, parallel to the cafeteria, students will be loaded into the vehicles by the teachers. For security, parents will be required to present their white student placard to pick up their student. (See map)

After school pick-up for Pre-K 4 students will be in front of the school **beginning at 3:00 p.m.** Parents should enter the parking lot off Buffalo Gap Road, drive to the south end and circle around to form a line in front of the building. For security, parents will be required to present their white student placard to pick up their student. (See map)

**Bus Students:**

Bus students will be escorted to the bus by the teachers. Buses will load on the east side of the cafeteria off Antilley Road. **All Pre-K and Kindergarten students must have an adult meet them at the bus stop or have an older sibling with them as they exit the bus at the afternoon bus stop.**

If you change your plans regarding transportation for your child, communicate that **in writing** to your child's teacher or call the office (325-437-2350) **before 2:00 p.m.**

Safety is our number one priority; therefore, we ask that you do not come into the building to pick up your child unless they are leaving early for an appointment. If you need to get out of your car, please park in one of our parking lot spaces. Parking spaces marked for handicapped drivers require a designation on the license plate or a displayed placard.

Thank you for your help and giving us the privilege of working with your child. It's great to be a Wylie Bulldog!

Sincerely,

Lisa Salmon, Principal  
Wylie West Early Childhood