

Career Preparation
at
Wylie High School

What is Career Prep?

Career Prep is a course for students working paid and unpaid jobs. The course is intended to provide opportunities to participate in a learning experience that combines classroom instruction with paid business and industry employment experiences. The goal is to prepare students with a variety of skills for a fast-changing workplace. Students are taught employability skills, which include job-specific skills applicable to their training station, job interview techniques, communication skills, financial and budget activities, human relations, and portfolio development. Career preparation is relevant and rigorous, supports student attainment of academic standards, and effectively prepares students for college and career success.

Course Structure:

Students meet with their teacher daily for one 45-minute class period. Students are released from school 45-90 minutes prior to their normal release time from school for their work-experience. Student will earn 2-3 course credits.

Requirements:

- 16 years or older
- Valid work documentation such as a Social Security card
- Paid work or an internship spanning the entire school year
- Minimum of 12 work hours per week

Number of Credits Earned:

Students can earn 2-3 credits for completion of Career Prep as an 11th grade and/or 12th grade student. The number of credits earned depends on the student's program of study, work experience, and hours worked. See flow chart below.

